**Feedback Form**

Team number: 1 Team name: Fellowship of the

Date: 07/03/2018

|  |  |
| --- | --- |
| Feedback | Status |
| * Create the separate the communication plan instead of including it in Team Charter | Completed |
| * The lecturer will share a One Drive link, create 2 folder in that link:   + Assignment folder for final documents which are used for marking.   + Group 1 Collaboration folder is used for updating versions of files. | Completed |
| * Re-define the missions, goals as well as limit the scopes of the project such as which functionality the product will do, who will using the product, etc. to avoid the complication of the project. | Completed |
| * Ensure the base of the project fulfils all the requirements such as the functionality should be priotity before making the report. | Completed |